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Date: Thursday, February 22, 2018 at 8:05 AM

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Cc: "gradcoords-l@ucsd.edu" <GRADCOORDS-L@ucsd.edu>

Subject: [Chrgradv] Teaching and Instructional Assistant Faculty Advisors

Dear Graduate Department/Program Chairs and Advisors,

In response to recommendations of the UC President's advisory committee on undergraduate education, the UC San Diego Graduate Division implemented the requirement that all UC San Diego Teaching and Instructional Assistants (TIA) receive appropriate training and evaluation. This task is carried out by the academic departments or programs, working in cooperation with the Teaching + Learning Commons' Center for Engaged Teaching.

To ensure implementation of the training requirement and to achieve effective communication among all involved units, the Graduate Division requires all academic departments and programs that engage TIA's to identify a faculty member responsible for TIA oversight. These faculty members are called Teaching and Instructional Assistant Faculty Advisors (TIAFAs).

Last year we asked you to identify a faculty member to serve as the TIA faculty advisor for your department or program, and to provide information about the training provided in your area. We know, however, that roles change and that departments revise their policies and procedures annually **so we are asking you to update your department's information here:**

[Departmental Teaching/Instructional Assistant Training Information.](#)

For more information about the TIAFA role a description of the TIA Faculty Advisor role please see the Graduate Division policy found at the following website: <http://grad.ucsd.edu/resources/faculty.html> .

Thank you for your collaboration toward ensuring the effective training and oversight our Teaching and Instructional Assistants.

Many thanks,

Kit Pogliano, PhD
Dean, Graduate Division

